

## Online technical interview Terms and Conditions

A technical interview meeting invitation will be sent to the email address provided in the application. Please review and accept if you agree to the terms and are available for the schedule provided. The online technical interview will be conducted using Microsoft Teams. At the date of the interview, click the link and join the meeting online at least 20 minutes prior to the start time to ensure your device is in working order and your internet is stable.

### Technical Requirements:

- Camera, speaker and microphone on the laptop or desktop computer.
- All online technical assessments must be conducted either on a laptop, notebook or desktop computer (smartphones and tablets will not be accepted) and connected to a private internet connection.

### Other Resources:

- A working speaker and microphone on your computer.
- An external USB camera (if available; in case internal camera requires troubleshooting).

### Assessment Conditions:

- The room where the interview is being held should be quiet and secure, with good lighting. It should be a place where you are unlikely to be interrupted or disturbed.
- No one else should be in the room where the interview is being held.
- Your desk must be cleared completely of notes or unauthorised materials.
- Mobile phones should be turned off.
- Recording of the technical interview is not permitted. Only ACTS personnel will record the technical interview, but candidates are not allowed the use of listening devices (phones, voice recorders, AI, etc.).

### Other Tips:

- Ensure your technology works correctly. Please give yourself time to check the internet is stable, test your speaker, microphone, and camera devices before joining the interview.
- Adjust your camera angle to make sure you fit in the video frame.

### I understand that my interview may be cancelled if:

- a. I fail to notify ACTS of any changes/cancellation at least 72 hours prior to the interview date.
- b. I cannot prove my identity.
- c. I cannot understand and/or answer questions in English.
- d. I fail to adhere to invigilation procedures, which includes but not limited to cheating, use of reference materials or unauthorised devices, presence of other individuals in the interview room.
- e. I become extremely distressed or disturbed.
- f. I appear ill or physically unwell.

Poor quality of audio and video due to unstable internet connection or device malfunction, will require the interview to be cancelled and the applicant must attend an approved assessment venue in person. Failure to adhere to the rules and conditions stipulated may result to the application being reported as unsuccessful/withdrawn and technical interview payment may be forfeited.

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To confirm your acceptance and understanding of the information, please select the appropriate answer:

- ☐ I agree  
☐ I disagree

Please confirm nominated trade to be assessed:

- ☐ 321212 - Diesel Motor Mechanic (Heavy Vehicle)  
☐ 321212 - Diesel Motor Mechanic (Fixed and Mobile Plant Mechanic)  
☐ 321212 - Diesel Motor Mechanic (Agricultural Mechanical Technology)  
☐ 322211 - Sheetmetal Trades Worker  
☐ 322311 - Metal Fabricator  
☐ 322313 - Welder (First Class)  
☐ 323211 - Fitter (General) (Mechanical)  
☐ 323211 - Fitter (General) (Fixed and Mobile Plant Mechanic)  
☐ 323212 - Fitter and Turner  
☐ 323213 – Fitter - Welder  
☐ 323214 - Metal Machinist (First Class)  
☐ 323299 - Metal Fitters and Machinists (NEC)  
☐ 324111 - Panelbeater  
☐ 394111 - Cabinetmaker  
☐ 321211 - Motor Mechanic (General)

Select the address of the approved interview location:

- ☐ Australia - ACTS Visa Skills - Unit 2 1-6, Breakwater Rd, Robina, QLD 4226  
☐ Australia - ACTS Visa Skills - Unit 12a 171 Power St, Glendenning, NSW 2761  
☐ Australia - CIVMEC - 16 Nautical Dr, Henderson, WA 6166  
☐ Australia - QSM Fabrications - 5 Tilli Place, Welshpool, WA 6065  
☐ Australia - Australian Skilled Migration - 1415/530 Little Collins St, Melbourne VIC 3000  
☐ India - USVD Consultants Pvt. Ltd. - G02-G03, SSR Corporate Park, Ground Floor, G01, NH-19, NH2, Faridabad, Haryana 121003  
☐ Middle East - Dubai World Trade Centre - Building A2, IFZA Business Park, Dubai Silicon Oasis UAE 341041  
☐ Philippines - Heron Assist - Second floor, 69 Maysilo Circle. Brgy. Plainview, Mandaluyong City 1550  
☐ South Africa - 1<sup>st</sup> Floor, Blue Bird Offices, 1 Park Road Birnam, Johannesburg, South Africa 2196

If interview location is not listed, please enter the full address of the proposed interview location.